

ST. ANDREW'S PRESBYTERIAN CHILDREN'S PLACE
ENROLLMENT PACKET

Welcome to St. Andrews Presbyterian Children's Place!

*** * To confirm your child's enrollment the attached forms and the following information must be provided by May 2.**

Introduce Us - The Introduce Us form provides information to the staff and teachers that will be working with your child. Please be thorough so we can best meet the needs of you and your child.

Immunization Record - Your child's immunizations must meet the immunization standards of the United States Public Health Service or the American Academy of Pediatrics. It is your responsibility to update these records when needed.

Vision and Hearing Screening - Vision and hearing screening is offered in December of each year here at St. Andrews Presbyterian Children's Place. This screening is required by the Texas Department of Health for all children 4 years and older. The screening may be done by your physician.

Physician's Statement - Our records must include an annual statement, signed by a physician, that your child has had a complete physical within 6 months of enrollment and is able to take part in our program.

*** * * The following fees are due prior to your child's admission:**

SUMMER CAMP:

- If registering for one summer session, the Registration Fee and full tuition payment must be received at the time of registration to confirm your child's enrollment.
- If registering for two or more sessions, you may turn in your forms and pay the Registration Fee and the payment for Session I during registration. Payment for the remainder of the sessions will be due by May 2, 2008.
- **All completed forms must be returned to St. Andrew's Children's Place by May 2, 2008.**
After this date we will begin filling vacancies from the Wait List.

2008-2009 SCHOOL YEAR:

- A deposit of one month's tuition and $\frac{1}{2}$ the annual supply fee must be received by **May 2**.
- September tuition is due by **September 3rd**.

***ALL COMPLETED FORMS MUST BE RECEIVED AND ALL REQUIRED
FEES MUST BE PAID IN FULL TO RESERVE YOUR CHILD'S
CLASSROOM ASSIGNMENT!***